

Queensland Pharmacy Students' Association

Pharmacy Australia Centre of Excellence, 20 Cornwall St, Woolloongabba QLD 4102

Representing the students of the University of Queensland's School of Pharmacy

Queensland Pharmacy

Students' Association

(QPSA) Constitution

Last Updated: 14/10/2025; NP



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Queensland Pharmacy Students' Association Constitution

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Part 1 **Preliminary**

1 **Association Name**

- (a) The name of the club/society shall be Queensland Pharmacy Students' Association, here-after referred to as the Association or Club/Society.

2 **Association**

- (a) The Club/Society shall be an associated body of the University of Queensland Union in the category of Faculty/Departmental

3 **Interpretation of the Constitution**

Throughout the Constitution and Regulations every word in the singular shall be construed as including the plural and every word in the plural shall be construed as including the singular.

4 **Aims of the Association**

- (a) The aims of the Association shall be –

- (i) To serve and represent the members of the Association in all matters affecting their activities and interests;
- (ii) To Provide amenities for members;
- (iii) Organise social functions and activities for the members, and provide industry relevant networking opportunities for members;
- (iv) Promote and organise sporting activities and education events for members.

- (b) The objectives of the Association shall be –

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- (v) Represent the interests of all pharmacy students at the University of Queensland;
- (vi) Promote the profession of pharmacy where possible;
- (vii) Promote and organise social and sporting activities to enrich the university experience;
- (viii) Seek advancement of pharmaceutical education in Queensland;
- (ix) Foster the improvement of staff-student relationships.

Part 2 Membership

5 Membership Classes

- (a) The membership of the Association shall consist of:
 - (i) ordinary members;
 - (ii) honorary life members;
 - (iii) ex-officio members.
- (b) The number of members in all classes shall be unlimited.

6 Membership of the Association

- (a) Open to students enrolled in the Bachelor of Pharmacy degree at the University of Queensland.
- (b) The Executive Committee must keep a register of members of the association
- (c) The register must include the following particulars for each member –The full name of the member;
 - (i) The postal or residential address of the member;
 - (ii) The date of admission as a member;
 - (iii) any other particulars the management committee or the members at the general meeting decide
- (d) The club/society shall have not less than thirty (30) financial members.

7 Honorary Lifetime Membership

- (a) Honorary Life Membership or Honorary Associate Membership may be conferred on any person who has given valuable service to the Association or the Profession of Pharmacy,

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- (b) Nominations for Honorary Life Membership shall be submitted to the management committee to consider the nominations/s.
- (c) Honorary Associate Membership may be conferred for a period of ONE year only by the management committee.
- (d) Honorary Staff membership is available for related staff of the School of Pharmacy at the University of Queensland

8 Membership Fees

- (a) Shall be \$2 annually or \$8 for four years, as the members shall from time to time at any general meeting so determine.
 - (i) Should the National Pharmacy Students' Association and Pharmacy Guild of Australia Memorandum of Understanding (MOU) not proceed or be discontinued, membership fees will revert to the original structure of \$15 annually or \$60 for four years in the following University of Queensland academic semester.
- (b) Shall be payable annually upon joining the club/society for one year, or at once for multiple subsequent years, as decided by the member upon submitting their membership form.

9 Termination of Membership

- (a) A member may resign from the Club/Society at any time decided by giving notice in writing to the president or secretary, as long as they have not received any benefit from or used any privileges of the membership. This includes, but is not limited to, purchases at membership prices and attendance at member-only events.
- (b) Such resignation shall take effect at:
 - (i) The time such notice is received by the president or secretary; or
 - (ii) a later date is specified in the notice when it shall take effect on that later date.
- (c) The management committee may consider to terminate a member's membership if the member
 - (i) fails to comply with any of the provisions of these rules,
 - (ii) has membership fees in arrears, or
 - (iii) conducts themselves in a manner considered to be injurious or prejudicial to the character or interests of the Club/Society

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- (d) The member concerned shall be given a full and fair opportunity of presenting the member's case and if the management committee resolves to terminate the membership, it shall instruct the secretary to advise the member in writing accordingly

10 Register and Particulars of Membership

- (a) The management committee shall cause a register to be kept in which shall be entered the names and student number of all persons admitted to membership of the Club/Society.
- (b) Shall contain the particulars of resignations, terminations and reinstatements of membership, and any further particulars as the management committee or the members at any general meeting may require from time to time.
- (c) Shall be open for inspection at all reasonable times by any member who previously applies to the secretary for such inspection and a copy provided for the Clubs and Societies Administration Officer once each semester upon request
- (d) Shall contain personal information that may not be disclosed to any other person or entity unless authorised by the management committee.
- (e) Shall be available for inspection upon application to the secretary with a reasonable cost for making copies of the register for the member
- (f) Must be submitted upon request, in the correct format, to the NAPSA secretary for NAPSA affiliation as an official branch.

Part 3 Conduct of General Meetings

9 The Provision of Meetings

- (a) There shall be an Annual General Meeting held within 3 months of the end of the financial year.
- (b) A General Meeting shall be held at least twice each year.
- (c) The Executive shall have power to call a Special General Meeting at any time.
- (d) Notice of any Meeting shall be posted at least fourteen days prior to such a Meeting.

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- (e) At any general meeting, the number of members required to constitute a quorum shall be 15% of the membership plus one, or 15 persons, whichever is fewer.
- (f) An Extraordinary General Meeting may be called at any time, on a minimum of twelve members petitioning the President who shall be obliged to call such a meeting within seven days of the petitioning. Should the President fail to call such a meeting, the petitioners may call such a meeting themselves on a further seven days notice, subject to the usual conditions of a quorum and electing from among themselves a chairperson.

10 Voting At a Meeting of the Association

- (a) At every meeting of the Association or its committees, all motions shall be decided by a majority vote, the chairperson in all cases being entitled to vote. In the event of the vote being equal the vote will be recounted.
- (b) All questions at a General Meeting shall be decided by an electronic ballot
- (c) In all elections involving preferential voting, if two or more candidates have the same number of votes after the counting of preferences, a count back of preferences shall be held.

10 Business to be transacted at Annual General Meetings

- (a) The receiving of the statement of income and expenditure, assets and liabilities, for the last financial year prepared by the Treasurer.
- (b) The receiving of reports from the President, Secretary, Treasurer and Vice President
- (c) The receiving of the auditor's report on the financial affairs of the Club/Society for the last financial year.
- (d) The presenting of the audited statement to the meeting for adoption.
- (e) At the commencement of any meeting at which members are to be elected to positions, a Returning Officer shall be appointed by the members present. The Returning Officer shall not be eligible to vote in any election they oversee.
- (f) The election of members of the management committee.
- (g) The minutes of the annual general meeting shall be submitted to the Clubs and Societies Administration officer within seven (7) days of the annual general meeting. Where there is a tied vote, the issue will be deemed to have resolved in the negative.
- (h) The election of authorised officers of the Club/Society shall be in accordance with the eligibility criteria set out in clause 12a of this constitution for the management committee.

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- (i) Annual General Meetings (AGMs) and Special General Meetings (SGMs) may be hosted online via telecommunication platforms such as zoom if required due to unexpected circumstances (i.e. pandemic). Minimum two weeks notice must be given; and, the link for this meeting must be provided to interested attendees at minimum 24 hours prior to the event. In the special case of an online AGM or SGM, online/zoom attendance can constitutionally contribute to meet the required minimum quorum.
- (j) In the case of an online AGM or SGM, all attendees must keep their cameras on unless informed otherwise.
- (k) Attendees must be current members of the Queensland Pharmacy Students' Association (QPSA) to cast a viable vote during committee elections in the AGM and SGM

11 Special General Meetings

- (a) The Secretary shall convene a special general meeting if required by sending out notice of the meeting within fourteen (14) days of:
 - (i) Being directed to do so by the management committee.
 - (ii) Being given a requisition in writing signed by not less than one-third (1/3) of the members presently on the management committee or from ordinary members not less than double the number of members presently on the management committee plus one (1). Such requisition shall clearly state the reasons why such special general meetings are being convened and the nature of the business to be transacted thereat.
 - (iii) Being given a notice in writing of an intention to appeal against a decision of the management committee to reject an application for membership or to terminate the membership of any person.
 - (iv) Not less than fourteen (14) days' notice shall be given to members of any special general meeting.

Part 4 The Association Management Committee

12 Formation and Membership of the Management Committee

- (a) The Management Committee shall consist of the following honorary office bearers:
 - (i) President;
 - (ii) Vice-President
 - (iii) Treasurer;
 - (iv) Secretary;

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- (v) and such number of other Ordinary members as members of the Management Committee at any general meeting may time to time elect
- (b)** The Management Committee must consist of an Executive Committee which shall consist of the following office bearers:
 - (i)** President;
 - (ii)** Vice-President
 - (iii)** Treasurer;
 - (iv)** and Secretary
- (c)** All members of the Management Committee must be a financial member and a Member of the University of Queensland Union. Membership of the Management Committee shall not be restricted other than the aforementioned requirements.
 - (i)** Notwithstanding the general eligibility criteria outlined above, the Management Committee may impose additional specific requirements for certain positions—such as, but not limited to, Year Level Representatives or the Rural and Indigenous Representative—at its discretion. These requirements may include, but are not limited to, for example, enrollment in a particular year of study or personal background relevant to the role. Any such criteria must be clearly communicated prior to the opening of nominations for the relevant position.
- (d)** The members of the Management Committee shall change over office for the period from after the Annual General Meeting at which they are elected but before the end of the University year
- (e)** Members of the Management Committee shall be elected at the Annual General Meeting.
- (f)** Voting for the Management Committee shall be secret, voluntary and preferential.
- (g)** Nominations for the Management Committee shall be seconded by one members of the Association, and accepted by the nominee at the Annual General Meeting.
- (h)** A member shall not hold more than one position on the Management Committee at one time.
- (i)** In the event that all positions on the Executive Committee remain unfilled following the first ballot, a second ballot shall be conducted. If, after the second ballot, the Executive Committee remains entirely unfilled, the Returning Officer shall be responsible for convening a Special General Meeting (SGM) after two (2) weeks and before three (3), or at the earliest practicable date thereafter. The association is to elect no further members to the management committee until at least 1 member of the Executive Committee is elected. This member will, regardless of whichever position the member contested, will be elected to the position of President.

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- (j) All members of the Management Committee shall be required to read the Constitution
- (k) If a candidate is uncontested for a position on the Management Committee, the applicant must receive above 50% of attendance votes from members.
- (l) If an uncontested candidate does not receive above 50% of association member votes, nominations will be open to the floor. If no new nominations are made at the AGM, nominations will reopen at the next General Meeting.
- (m) Members of the Management Committee must be members of the Queensland Pharmacy Students Association

13 Resignation or Removal of Management Committee

(a) Where a member of the Management Committee:

- (1) Resigns;
- (2) is removed from office; or
- (3) where it is otherwise from time to time necessary for the functioning of the Association,

the Executive may appoint any member of the Management Committee to act in the role of another member of the Management Committee. Such an appointment may be terminated at any time.

(ii) The Executive Member so appointed may exercise the powers of the office appointed to as fully and amply as they might if they had been elected to that office by any General Meeting, except that they shall not have the power to sign cheques unless the member already held that power.

(iii) The appointment may be terminated at any time by the Executive, but in any case, shall not endure beyond the lesser of-

- (1) fourteen days; or
- (2) the election of a person to fill the position by a Special General Meeting of the Association.

(b) Where a member of the Management Committee:

- (1) resigns;
- (2) is removed from office; or
- (3) where it is otherwise from time to time necessary for the functioning of the Association,

the Executive may appoint any Ordinary Member of the Association to be an acting member of the Executive. Such an appointment may be terminated at any time.

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- (i) An acting member of the Executive does not have the right to vote at meetings of the Executive, or to sign cheques.
 - (ii) In all other respects the acting member of the Executive may exercise the powers of the office as fully and amply as they might if they had been elected to that office by any General Meeting.
 - (iii) The Appointment of an acting member of the Executive shall not endure beyond the lesser of:
 - (1) fourteen days; or
 - (2) the election of a person to fill the position by a Special General Meeting of the Association.
- (c) In the event that a member of the Management Committee is removed or resigns after the commencement of second semester, the Management Committee is able to use their discretion to determine whether the position needs to be reappointed.
- (d) Where a member of the Management Committee:
- (4) resigns;
 - (5) is removed from office; or
 - (6) where it is otherwise from time to time necessary for the functioning of the Association,
- and has received benefits from the club or society — including, but not limited to, exclusive event tickets, discounts on events or merchandise, or other privileges — the Executive may, at its sole discretion, revoke such benefits or require reimbursement. Any funds recovered through such reimbursement must be used solely for the benefit of the club/society.

14 Function of the Management Committee

- (a) Except as otherwise provided by these rules and subject to resolutions of the members of the Club/Society carried at any general meeting, the management committee:
- (i) Shall have overall control and management of the administration of the affairs and funds of the Club/Society
 - (ii) Shall have authority to interpret the meaning of these rules and any matter relating to the Club/Society on which these rules are silent.
 - (iii) Shall act as a Board of Trustees for the funds of the Club/Society.
- (b) The management committee may exercise all the power of the Club/Society to raise or secure the payment of money in such manner as the members of the Club/Society may think fit and secure the payment or performance of any debt, liability or other engagement incurred or to be entered into by the Club/Society in any way.

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- (c) The management committee will take full responsibility for all publications produced by the Club/Society or by any of its members.
- (d) All publications relating in any way to the consumption of alcohol at any QPSA event must be approved finally by the President, in accordance with the rules of the UQ Union.

15 Function of the Executive

- (a) The Management Committee of the Club/Society shall consist of the following honorary office bearers as 'executive' management committee members:
 - (i) President;
 - (ii) Vice-President
 - (iii) Treasurer;
 - (iv) and Secretaryall of whom shall be members of the Club/Society, and such number of other members as the members of the Club/Society at any general meeting may from time to time elect or appoint by special resolution.
- (b) All the aforementioned office bearers must be members of the Union. Membership of the management committee shall not be restricted other than by being a member of the University of Queensland Union.
- (c) At the annual general meeting of the Club/Society, all the members of the executive committee for the time being shall retire from office, but shall be eligible upon nomination of re-election.
- (d) Election of officers and members of the management committee shall take place in the following manner:
 1. The chairperson shall declare the management committee position open and open nominations for it to be filled.
 2. Any member may nominate themselves or another member, and such nomination must be seconded by another member.
 3. To be eligible for nomination, the member must be present. Postal nominations can only occur with delivery of a pre-recorded video presenting the member's suitability to the Executive committee role.
 4. An elected member of the incoming Executive committee is no longer eligible for further nomination except in the circumstance that no other member is nominated.
 5. Upon being nominated, the nominee may accept or decline the nomination.
 6. Once all nominations have occurred, the chairperson shall close nominations and invite each nominee to present for the same amount

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of time, as determined by the management committee, while all other nominees are asked to wait outside.

7. Once all nominees have presented, and left the room, discussion shall commence regarding the candidates for election.
8. Upon ceasing discussion, a silent vote will be conducted
 - a. In a fashion that reliably allows all General Members present and entitled to vote to cast their vote and view the result of such a vote;
 - b. By a poll, if either a poll is requested by the chairperson, or ten (10) General Members present or a resolution that has more than two possible results.
9. The chairperson, upon determining the majority vote, shall ask the nominees to return to the room, and then announce the result.
10. In the event of a majority vote to reopen nominations, the management committee will determine the date and time for another election.

(e) In the event that the President is unable to perform duties, full Presidential powers shall be vested in the Vice-President, who shall then be called the Acting-President.

(f) In the event of a general vacancy occurring within the executive, a Special General Meeting shall be called for the purpose of filling the vacancy.

15 Meetings of Management Committee

- (a) The management committee shall meet at least once every two (2) calendar months to exercise its functions.
- (b) The management committee shall be called by the secretary with two (2) days' notice.
- (c) The secretary and/or their nominee for the meeting must keep an accurate record of resolutions passed at all management committee meetings.
- (d) At every meeting of the management committee, a simple majority of at least four (4) members plus one (1) elected and /or appointed to the management committee as at the close of the last general meeting of the members, shall constitute a quorum.
- (e) Subject as previously provided in this section, the management committee may meet together and regulate its proceedings as it thinks fit.
- (f) However, questions arising at any meeting of the management committee shall be decided by a majority of votes and, in case of equality of votes, the question shall be deemed to be decided in the negative.
- (g) A member of the management committee shall not vote in respect of any matter in which the member has a vested conflict of interest, or any matter

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arising thereout, and if the member does so vote the member's vote shall not be counted.

- (h) Such notice shall clearly state the nature of the business to be discussed thereat.
- (i) The president shall preside as chairperson at every meeting of the management committee, or if there is no president, or if at any meeting the president is not present within ten (10) minutes after the time appointed for holding the meeting, the Secretary shall be chairperson, or if the Secretary is not present at the meeting then the members may choose one (1) of their number to be chairperson of the meeting.
- (j) If within half an hour from the time appointed for the commencement of a management committee meeting a quorum is not present, the meeting, if convened upon the requisition of members of the management committee, shall lapse.
- (k) In any case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the management committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.
- (l) All resolutions must be passed at an official management committee meeting.

15 Delegation of Powers of Management Committee

- (a) The management committee may delegate any of its powers to a Subcommittee consisting of Ordinary members of the association as the Management Committee thinks fit.
- (b) Any Subcommittee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the Management Committee.
- (c) Such Subcommittee may be terminated at any time as the Management Committee deems necessary.
- (d) A Subcommittee may elect a chairperson of its meetings.
- (e) If no such chairperson is elected, or if at any meeting the chairperson is not present within ten (10) minutes after the time appointed for holding the meeting, the members present may choose one (1) of their number to be chairperson of the meeting.
- (f) A Subcommittee may meet and adjourn, as it thinks proper.
- (g) Questions arising at any meeting shall be determined by a majority of votes of the members present and, in the case of an equality of votes, the question shall be deemed to be decided in the negative.
- (h) The Management Committee may delegate any of its powers to other members of the Club/Society elected at a general meeting (authorised officers) or appointed by the management committee (other officers) as the

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Management committee thinks fit and impose any necessary restrictions upon any Subcommittee elected in order to ensure the financial integrity and accountability of the Club/Society.

- (i) The Graduation Dinner Subcommittee (if appointed) must contain at least one member who was or is currently a member of the Management Committee or an authorised officer of the Club/Society.

16 Resolutions of Management Committee without Meeting

- (a) A flying minute signed by all members of the management committee shall be as valid and effectual as if it had been passed at a meeting of the management committee duly convened and held.
- (b) Any such resolution may consist of several documents in like form, each signed by all members of the management committee.

16 First Full Affiliation Meeting

- (a) Repealed at Annual General Meeting dated 27th day of May 2008

16 First Annual General Meeting

- (a) Repealed at Annual General Meeting dated 27th day of May 2008.

Part 5 Finances

16 Funds and Accounts

- (a) The funds of the Club/Society must be kept in the name of the Club Society in the University branch of the Commonwealth Bank. The Club/Society shall operate one (1) account only. Exceptions to this can only occur with the specific approval of the Clubs and Societies committee.
- (b) The four primary signatories for the bank account must be held by the President, Treasurer, Secretary & Vice President.
- (c) Electronic banking may only be processed by primary signatories.
- (d) Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the Club/Society and the particulars usually shown in books of a like nature.
- (e) All monies shall be deposited in total as soon as practicable after receipt thereof.

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- (f) All amounts shall be paid by cheque or electronic funds transfer signed physically or electronically by any two (2) of the President, Secretary, Treasurer, Vice President or other members authorised from time to time by the management committee.
- (g) Cheques shall be crossed "not negotiable" except where determined otherwise by the management committee.
- (h) The management committee shall determine the amount of petty cash that shall be kept.
- (i) All expenditure shall be approved or ratified at a management committee meeting.
- (j) As soon as practicable after the end of each financial year, the treasurer shall cause to be prepared a statement containing the particulars of:
 - (i) The income and expenditure for the financial year just ended.
 - (ii) The assets and liabilities at the close of that year.
- (k) The accounts of the Club/Society must be audited at least one month prior to the annual general meeting
- (l) The auditor must examine the statement prepared by the Treasurer and present a report on it to the Secretary before the next annual general meeting following the financial year for which the audit was made.
- (m) The income and property of the Club/Society must be used solely in promoting the Clubs/Societies objectives and exercising the Clubs/Society's powers.
- (n) The financial loss on the Graduation Dinner event shall be capped at \$10000 however this may or may not include a venue or other form of bond at the discretion of the management committee.
- (o) The assets and income of the organisation shall be applied solely in the furtherance of its above-mentioned objects and no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for services rendered or expenses incurred on behalf of the organisation.
- (p) At any time, a discount may be offered of up to twenty (20) percent to the authorised officers of the club for events where attendance is required as part of the member's role responsibilities. This discount may only be offered

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where the President and Treasurer have deemed it appropriate and viable.

This does not extend to merchandise purchases

- (q) The management committee shall provide for the safe custody of books, documents, instruments of title and securities of the Club/Society.

13 Financial Year

- (a) The financial year of the Club/Society shall close on the thirty-first (31st) of August in each year.

Part 6 Non For Profit

17 Not for Profit Clause/Dissolution

- (a) In the event of the organisation being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred in trust to another organisation with similar purposes which is not carried on for the profit or gain of its individual members.

Part 7 Redundancy

18 Redundancy

- (a) This constitution is an interim document that will apply until the Club/Society obtains suitable advice and resolves to adopt a new constitution and incorporate in accordance with the *Associations Incorporation Act 1981 (Qld)* (the Act).
- (b) This constitution allows for members to resolve by special resolution passed at any general meeting at which quorum is present to incorporate and adopt proposed rules under section 6(1) of the Act.

Part 8 Matters of Discipline

19 Disciplinary Committee

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- (a) The disciplinary powers of the Association shall be vested in a Disciplinary Committee, which shall be constituted from time to time as necessary.
- (b) The President and Vice-President of the Association shall be the Arbitrators of the Disciplinary Committee. However, if the disciplinary action is against the President or the Vice-President, a petition may be presented to any other two members of the Executive, who will then become the Arbitrators for this action.
- (c) If a member:
- (i) fails to comply with any provisions of this Constitution; or
 - (ii) conducts themselves in a manner considered to be injurious or prejudicial to the character, well being or interest of the Association then an action may be brought for the consideration by the Disciplinary Committee by a petition to the Arbitrators signed by:
 - (1) ten members of the Association; or
 - (2) at least two-thirds of the members of the Executive.
- The petition must adequately detail the matter complained of.
- (d) The Arbitrators may:
- (i) accept the petition;
 - (ii) defer consideration of the petition for fourteen days, at the conclusion of which the petition may be re-presented within seven days; or
 - (iii) reject the petition outright, if it is considered by the Arbitrators to be trivial or vexatious.
- (e) If the Arbitrators accept the petition they shall cause a random ballot of all ordinary members of the Association to occur, such that a Disciplinary Committee of seven people is constituted.
- (f) The following people shall be disqualified from membership of the committee:
- (i) a petitioner;
 - (ii) an Executive member if two members of the Executive have already been selected to be committee members;
 - (iii) the Arbitrators of the action; and
 - (iv) a person unable to sit by reason of bias (which shall be determined by the Arbitrators).
- (g) A Committee position may be redrawn if a person drawn does not wish to be a member of the Committee.
- (h) The Disciplinary Committee, once constituted, shall elect from its members a Chairperson.

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- (i) The Chairperson of the Committee shall cause the Committee to meet as frequently as necessary to consider the matter raised by the petition.
- (j) The Disciplinary Committee shall, within a reasonable time, conclude consideration of the matter and present to the Arbitrators:
 - (i) a report containing the minutes of the meetings, for use if an appeal;
 - (ii) a summary of the considerations;
 - (iii) a minority report; and
 - (iv) a statement of any penalty imposed by the Committee.
- (k) The Disciplinary Committee may penalize in any of the following ways:
 - (i) requiring the payment of compensation for damage caused to Association property; and/or
 - (ii) by suspending a member from all or some of the activities of the Association for a period no longer than a year; and/or
 - (iii) by removing an office-bearer of the Association not being a member of the Executive; and/or
 - (iv) by expelling a non-executive member from the Association.All monies resulting from such fines shall go towards the Association's funds.
- (l) The Disciplinary Committee may recommend to a General Meeting of the Association that a member of the Executive be removed from office and/or expelled from the Association.
- (m) Subject to Sub-Clause (j), the Proceedings of the Disciplinary Committee shall be completely confidential and no member of the Committee shall report or discuss the proceeding outside of sittings of the Committee, other than to the Arbitrators, who are also bound by this sub-clause.
- (n) A resolution of the Committee to discipline a member must be passed by the committee by at least a five-two majority.
- (o) The petitioners and the member(s) of the Association who are subject of the petition shall be informed of the decision of the Committee by the President in writing.
- (p) The Executive shall implement the recommendation(s) of the Disciplinary Committee so far as it is within its powers to do so.
- (q) The Arbitrators may not present evidence before the Disciplinary Committee.

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- (r) The subjects of the petition may submit an appeal to the Arbitrators after two days but within five days of being informed in writing of the decision of the Disciplinary Committee.
- (s) Upon receipt of a written appeal, the Arbitrators shall constitute an Appeals Committee of five members which shall hear the appeal. In constituting the Appeals Committee the Arbitrators shall act in accordance with Sub-Clauses (e), (f) and (g), insofar as they are applicable. The Appeals Committee shall not consider any matter falling outside of the parameters of the original petition.
- (t) No member of the original Disciplinary Committee shall sit on the Appeals Committee of that petition.
- (u) The Appeals Committee shall pass resolutions by at least a two-three majority. In all other respects the Appeals Committee is governed by the terms and regulations relating to the Disciplinary Committee, and has the same powers.
- (v) No appeal may be brought against a decision of the Appeals Committee.
- (w) If a member refuses to accept the penalty imposed by a Disciplinary Committee, or Appeals Committee if an appeal is lodged, they shall be expelled automatically from the Association.
- (x) The Association may make regulations not inconsistent with this Constitution governing the Disciplinary Committee, but such regulations shall not apply to a Committee already sitting.

Part 9 Enactment

10 Actions and amendments

This constitution is enacted on this 27th day of May 2008.

This constitution was amended on this 27th day of October 2014.

This constitution was amended on this 14th day of October 2016.

This constitution was amended on this 18th day of October 2017.

This constitution was amended on this 23rd day of October 2018.

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This constitution was amended on this 3rd day of March, 2021.

This constitution was amended on this 13th day of October, 2021.

This constitution was amended on this 12th day of October 2022.

This constitution was amended on this 19th day of March 2024.

This constitution was amended on this 17th day of September 2024.

This constitution was amended on this 13th day of October 2024.

Signed by the Management Committee (print and sign clearly):



Nhi Pham

President 2025

The Queensland Pharmacy Students' Association



Angelina Yang

Vice-President 2025

The Queensland Pharmacy Students' Association

Queensland Pharmacy Students' Association

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A handwritten signature in black ink, appearing to be 'Sukhleen Arora', with a horizontal line extending from the end of the signature.

Sukhleen Arora

Secretary 2025

The Queensland Pharmacy Students' Association

A handwritten signature in black ink, appearing to be 'Yashi Singhal', written in a cursive style.

Yashi Singhal

Treasurer 2025

The Queensland Pharmacy Students' Association